



Play Centers, Inc.
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Scribbles ChildCare Emergency Closing Policy

Following is our “emergency closing” policy for unexpected situations such as utility outages (i.e. power, water, etc.), as well as other extreme emergencies. No refunds will be issued for these days. In the event of these types of facility closings, Scribbles ChildCare will adhere to the following:

1. If there is a closing due to a utility outage or other extenuating circumstances, Scribbles ChildCare will evaluate the situation with regard to safety issues, licensing issues, etc., to determine the status of operation. If it is necessary for the center to be closed for the entire day, parents will be contacted as soon as possible. Scribbles ChildCare will make every attempt to notify parents prior to the usual center opening time.
2. If there is a utility outage or other extenuating circumstances after the center has opened for the day, Scribbles ChildCare will make every attempt to provide care, contingent upon conditions. In the event of a closing, the parent or an emergency pick-up person, as stated on the emergency card, will be contacted by phone. Pick-up by the designated time is required and late fees may be imposed.
3. Other extreme emergencies may prevent the center from opening. Parents may access information regarding the centers’ status of operation via the centers’ voice messaging service, or WBAL-AM radio.

As a reminder, Scribbles ChildCare’s inclement weather policy is as follows:

When Baltimore City Public Schools are closed, Scribbles ChildCare will open at 8:30 a.m. When the Circuit Court for Baltimore City is closed, Scribbles ChildCare will also be closed. When the Circuit Court for Baltimore City opens late or closes early, Scribbles ChildCare will operate according to the Circuit Court schedule. Refunds or tuition adjustments for these days will not be available.

In addition, when the weather conditions are questionable, before leaving home for the center, please call the center for up-to-the-moment information regarding closures and delays.

Play Centers/Play and Learn’s Administrative Staff will monitor weather conditions and may close the center, if necessary. A reasonable closing time will then be established and the parents or emergency pick-up person, as stated on the emergency card, will be contacted by phone. Pick-up by the designated time is required and late fees may be imposed.

I have read and understand Scribbles ChildCare’s policy regarding emergency closings.

Parent Signature

Date

Child’s Name